

USAWOA Fort Dix NJ Doughboy Chapter # 0606

Quarterly Meeting Minutes Agenda

(Type of Meeting)

1. **Location:** Sea Girt NJ

Date: _____ **Day:** Saturday **Date:** 20170805

Time: **Start** 1230 am **to Stop** 1343

The Meeting was **Called to Order** at 1235 hours, by CW3 Misty Whetung.

2. The **Pledge of Allegiance** was led by CW3 Misty Whetung.

An **Invocation** was given by CW5 (RET) Albert Curving.

A **quorum** was declared by the Secretary with 3 Officers, 14 Members, and 0 Proxies.

Introduction of guests and welcome to members present: (**Sign-in sheet**)

Misty Whetung- Vice President	Tom Gilligan (member)	Serron Gray (member)	Jorge Huitzil (member)
Paul Sleeper- Treasurer	Dick Lynch (member)	Guy Remig (member)	Frank Albanese (member)
Joy Harvey-Secretary	Lynette Cavanaugh (member)	Yetzbel Sierra (member)	
Past President-Albert Curving	Monette Madayag (member)	Luisa Sanchez (member)	
Past President-Tom Comyack	Heather Simmons (member)	Marvin Lorenz (member)	

GUESTS

Marlene Lynch Janet Hanne Pat and Patricia Slattery
Dorothy Foley Pete and Brenda Mulvey John and Mary Nadasky Tony Policastro
Tiffany Savage-Pemberton H.S. Faculty to accept Scholarships

3. **Secretary's Report:** Minutes of the 20170428 Meeting were e-distributed on N/A, and hard copies were available at the meeting. Members were asked if any additions, deletions, or changes were needed. Reading of the Minutes was conducted. **A motion to accept was made by Albert Curving with minor 2 minor changes noted: change the reference of giving AI giving a \$100 to the Scholarship Fund and \$50 to the General Fund to AI giving a \$100 check and \$50 cash to the scholarship fund. The motion was second by Tom Gilligan.** The motion was voted and approved by the members, will be provided to required recipients, and placed in the Chapter's electronic and archive files.

Discussion X, in favor all, opposed _____, abstain _____, carried Unanimous.

**USAWOA Fort Dix NJ Doughboy Chapter # 0606
Minutes Agenda, Meeting 20170805 (Continued Page 2)**

4. **Treasurer's Financial Report(s):** Dated 20170803 (Attached) were presented by the Treasurer and reviewed for the period(s) 20170401 to 20170630. The Chapter Account balance(s) is/are \$ 1454.68 as of 20170630. **A motion to accept, subject to audit, was made by Albert Curving & 2nd by Monette Madayag.** The Report was voted and approved by the members, subject to audit. The Report(s) will be distributed (e-mailed) to all required recipients and placed in the Chapter electronic and archive files.

Discussion X, in favor all, opposed , abstain , carried Unanimous.

5. **Announcements:** The following items of interest and/or coming events were noted:

<u>Date & Time</u>	<u>Description of Item or Event</u>	<u>Location</u>	<u>Sponsor</u>
<u>171007/TBD</u>	<u>AMM Support Event</u>	<u>Chair</u>	<u> </u>
<u>170101/TBD</u>	<u>USAWOA Chapter Election 2018</u>	<u>Al Curving-Election Committee</u>	<u> </u>
<u>171209</u>	<u>Community Involvement Activities</u>	<u>Monette Madayag</u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>	<u> </u>

Sickness & Distress:

Al Curving noted the passing of CW4 (Ret) Ken Langer, a former Doughboy Chapter Founding Member.

6. **Officer Reports:**

a. **President's Report:** (Verbal or written issues)

Election: for President and Vice President (deferred to the Nomination Committee Chair)

AMM Role: Discussed attending members that will volunteer to participate to support hospitality night. The following members volunteered: Monette Madayag, Misty Whetung, Lynette Cavanaugh, Albert Curving, Tom Comyack and Heather Simmons. Discussion: AMM is the same time as the Army Ten Miler (4-7 October) so be aware of limited lodging and traffic. Albert Curving advised member to get metro cards when registering for AMM.

USAWOA Fort Dix NJ Doughboy Chapter # 0606
Minutes Agenda, Meeting 20170805 (Continued Page 3)

Vice President Report: (Verbal or written issues)

- a. Chapter Fundraiser Ideas: (deferred to the Ways and Means Committee Chair)
- b. Development of the 100 Year WO Bday Celebration Committee: **Misty Whetung suggested the creation of a special committee for the 100th Birthday Celebration. A Motion to accept was made by Serron Gray and was Seconded by Lynette Cavanaugh. A vote was held and was unanimously accepted. During discussion Monette Madayag volunteered to be the 100TH Warrant Officer Birthday Celebration Committee Chair.** Misty Whetung, Heather Simmons, Lynette Cavanaugh and Joege Huitzil volunteered to coordinate the 100TH Warrant Officer BDay Dinner Dinner. Heather Simmons and Monette Madayag volunteered to organize a 100TH BDay 5K.
- c. Volunteer to Get Newsletter Generated: **Supply secretary with updated mailing list. Start discussion for newsletter. Possible lead on newsletter is Carlos Sierra.**

Secretary's Report: (Any verbal or written issues not addressed in previous Minutes.)

No additional comments.

Treasurer's Report: (Verbal or written issues not addressed in the Financial Report; i.e.; bills against the Chapter, checks outstanding, anticipated expenses, receipts, etc.)

Paul provided details of the following fundraising activities:

- 1) Paul provided the Candle Fundraiser Report (attached). The chapter earned \$363.00 toward the scholarship fund through members participating the candle sales.
- 2) Paul presented the 99th Warrant Officer Birthday Report (attached). The chapter earned \$525.00 from the 99TH WO Birthday Dinner, of which \$315.00 was delegated to the scholarship fund.
- 3) Paul noted some Scholarship Collection cans were given to him at today's meeting that will be added to the next expense report.

USAWOA Fort Dix NJ Doughboy Chapter # 0606
Minutes Agenda, Meeting 20170805 (Continued Page 4)

7. Committee Reports:

a. Standing Committees:

1. **Membership Committee:** Lynette Cavanaugh requested a current membership list from the EXCOM in order to determine how many current members the Doughboy Chapter has and to be able to generate an email and mailing list for the chapter.

2. **Legislative Affairs Committee:** NONE

3. **Entertainment Committee:** NONE

4. **Ways and Means Committee:** Heather Simmons discussed her work on developing a Doughboy Chapter Car Wash event to raise funds. She presented a new Candle sales catalog for members to sell to raise chapter funds. She is researching another fundraiser for sales of coupon books that could generate revenue for the chapter. She is also working on an idea for the chapter to host running events for donations. Misty Whetung mentioned utilizing Chickie and Pete's fundraisers as an easy way to raise money for the chapter with flyer. Frank Albanese mentioned a Possible Golf Outing idea that he is working on with another Warrant Officer to raise money for the chapter. Misty Whetung and Heather Simmons asked Frank to provide more details on the manpower required before commitment to the idea would be made by the chapter.

5. **Community Activities Committee:** Monette Madayag handed out listing of possible community activities including a food can drive. The Misty Whetung determined the Food Drive would be an initiative that the Chapter members could support at the December meeting by donating extra cans and packages of food to be donated to a local foodbank. Chapter members will be asked to voluntarily bring donated canned/boxed food items to the 4th quarter meeting on 9 December 2017 at Pudgy's. Monette will collect and distribute the collected goods at a local foodbank on behalf of the Doughboy Chapter.

USAWOA Fort Dix NJ Doughboy Chapter # 0606
Minutes Agenda, Meeting 20170805 (Continued Page 5)

6. **Scholarship Committee:** Tom Comyack Presented two \$500 scholarship to two Tiffany Savage from the Pemberton High School Faculty for 2 students who are the children of military parents. The two students won the scholarships by winning an essay contest. Albert curving create Doughboy Chapter Scholarship Certificates for both recipients, Amari Mayfield and Gabriel Garret (attached). No applicants for local scholarship. Tom Comyack discussed how through the success of the Chapter and the dedication if it's members the scholarships grew from one \$200 scholarship to the 2 \$500 scholarships that we offer annually now. He expressed that we appreciate the continued support of our chapter members in continuing this great community support.

b. **Special Committees:**

1. **Nominating Committee:** Albert Curving presented the Nomination Letter to elect a new President and Vice President. All nominations must be submitted to Albert Curving through hard copy or email NLT 9 September 2017. Nomination forms were provided during meeting and have been added to onto the Chapter Facebook page.

2. **Resolutions Committee:** None

3. **By-Laws Review Committee:** By laws will be emailed to every member and added to the Chapter Facebook Group.

4. **Awards Committee:** Misty Whetung-Frank Albanese stated that he felt senior contributing chapter members need to be recognized. He stated he believes we need to invigorate the Chapter Awards program and recognize some out our seasoned contributors for years of time and effort to make the chapter a success. Albert Curving offered the email the USAWOA awards guide to chapter members. Misty Whetung offered to post the USAWOA Awards Guide on the Chapter Facebook page for members as well.

USAWOA Fort Dix NJ Doughboy Chapter # 0606
Minutes Agenda, Meeting 20170805 (Continued Page 6)

5. Care Package Committee: Mr Comyack- The USAMWAYS Care Package Team was awarded a certificate on 20170805 for the dedication of deployed Soldiers and shipment of about 3000 care packages during the past 13 years. USAMWAYS leader, Dick Lynch, was also presented with a certificate of gratitude on the same day from the Chapter for his leadership of USAMWAYS. Program. Lynette Cavanaugh discussed the idea of continuing the Care Package program as a chapter. The idea was left open for more discussion.

6. Information/Publicity Committee: None

7. Time & Place Committee: **Ms. Whetung: 4th quarter meeting will be held at Pudgy's on McGuire AFB at noon.**

8. Unfinished Business: **NONE**

9. New Business:

1) Misty Whetung introduced creating the 100TH WO Birthday Celebration Coimmittee. The idea was voted on ad passed unanimously and members were assigned voluntarily as previously mention in the meeting notes.

10. Adjournment: With our business concluded, a motion was made by Frank Albanese, and second by Monette Madayag to adjurn the meeting at 1343 hours.

The next Meeting is scheduled for 20171209 @ noon at Pudgys on McGuire AFB.

A benediction was given by CW5 (RET) Albert Curving.

Discussion X, in favor all, opposed _____, abstain _____, carried unanimous.

5 August 2017

USAWOA Fort Dix NJ Doughboy Chapter # 0606

Quarterly Meeting Sign-In Sheet

Name (First Last)	Are you a current USAWOA Association Member? (Y/N)	Are You Assigned Registered a Affiliated with the Doughboy Chapter? (Y/N)	Contact Phone #	Contact Email
Gray, Sean	Y	Y	609-284-0569	sean.f.gray.mil@gmail.com
Paul, Sleeper	Y	Y	609-847-6759	paul.sleeper@madavanj.gov
Guy, Remie	Y	Y	732-773-4509	ccw05njd@verizon.net
Wheeler, Sergio	Y	Y	609-705-4570	sergiowheeler72@gmail.com
Misty, Whetung	Y	Y	732-770-0029	mistywhetung@gmail.com
Joy, Harvey	Y	Y	609-200-4313	Sing78@gmail.com
Musca, Sarah	Y	Y	862-332-9347	yoysca8@gmail.com
Monette, Madara	Y	Y	609-901-1335	monettej08@gmail.com
Marvin, Lorene	Y	Y	609-657-3400	marvsa@gmail.com
Huitzil, Jorge	Y	Y	801-808-9078	Serge.z.huitzil.mil@gmail.com
Albano, Frank	Y	Y	609-828-7066	frank.f.albano@mil@mail.mil
Savage, Tiffany	N	N	609-304-5913	T.Savage@perm.org
Simons, Heather	Y	Y	904-318-3811	h.c.simons@gmail.com
Thomas, Cynthia	Y	Y		
Cervino, Robert	Y	Y	908-788-4634	Ar@StacyInSwim.com
Tom, Collette	Y	Y	732-941-4248	THEMILDOXY@AHO.com
Lynette, Cavannah	Y	Y	25380-0100	lynette.cavannah@yaho.com

Exam Exam Exam

USAWOA DOUGHBOY CHAPTER 0606
Corrected Copy

2017Q2 Activity Finance Report

Total Shares (All)

Opening Balance \$918.36
 Deposits \$1,005.78
 Expenditures \$469.46
Closing Balance \$1,454.68

Total Shares By Fund

General Fund (G) \$24.38
 Scholarship Fund (S) \$1,333.61
 Savings (SV) \$96.69
Closing Balance \$1,454.68

General Fund (G)

Opening Balance \$11.88
 Deposits \$12.50
 Expenditures \$0.00
Closing Balance \$24.38

Checking (G & S Funds)

Opening Balance \$821.67
 Deposits \$1,005.78
 Expenditures \$469.46
Closing Balance \$1,357.99

Scholarship Fund (S)

Opening Balance \$809.79
 Deposits \$993.28
 Expenditures \$469.46
Closing Balance \$1,333.61

Savings (SV Funds)

Opening Balance \$96.69
 Deposits \$0.00
 Expenditures \$0.00
Closing Balance \$96.69

USAWOA DOUGHBOY CHAPTER 0606
Corrected Copy

Deposits

Fund	Trans Date	Name	Description	Check #	Amount	FC
Scholarship	28-Apr-17	Albert Curving	Scholarship	6014	\$150.00	S
General	28-Apr-17	USAWOA	4rh Q 2016 Rebate	21456	\$12.50	G
Scholarship	10-May-17	Thomas Gilligan	Scholarship	1265	\$20.00	S
Scholarship	26-May-17	Lynette Cavanaugh	Candles	Both	\$190.00	S
Scholarship	30-May-17	Misty Whetung	Candles	Both	\$271.00	S
Scholarship	2-Jun-17	Michelle Addison	Candles	Both	\$243.00	S
Scholarship	8-Jun-17	Lisa Cascio, Party Lite	Candles Overpayment	732	\$36.08	S
Scholarship	22-Jun-17	Paul Sleeper	Scholarship	Cash	\$20.00	S
Scholarship	22-Jun-17	Albert Curving	Scholarship	Cash	\$20.00	S
Scholarship	23-Jun-17	Jim Hortling	Scholarship	1192	\$43.20	S
Total Deposits					\$1,005.78	

Expenditures

Fund	Trans Date	Name	Description	Check #	Amount	FC
Scholarship	29-May-17	Lisa Cascio, Party Lite	Candles	451	-\$469.46	S
Total Expenditures					-\$469.46	

Candle Report

For Third Quarter

Total Candles	DATE	Transaction Description	Amount
4	12-Jul-17	Lynette Cavanaugh	\$118.89
4	12-Jul-17	Monette Madayag	\$108.00
1	12-Jul-17	Maria Melgar	\$28.00
9		Candles	\$254.89
	15-Jul-17	Lisa Cascio, Party Life Candles	\$162.51
			\$162.51
Net Amount 3rd Q		For Scholarship Fund	\$92.38
Net Amount 2nd Q			270.62
Net Amount Total		For Scholarship Fund	\$363.00

July Event 2017

Number	DATE	Transaction Description	Payment Amt	Balance
Number		Receipts		\$0.00
40	7-Jul-17	Pay Pal	\$55.00	\$2,200.00
12	20-Jul-17	Cash and Checks	\$55.00	\$660.00
52		Total Paid for Event		\$2,860.00

Expenses

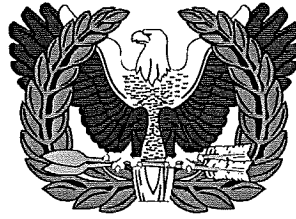
Deposit	24-Feb-17	The Hamilton Manor		\$200.00
Second	6-Jul-17	The Hamilton Manor		\$1,000.00
Final	11-Jul-17	The Hamilton Manor		\$1,125.00
DJ		Toby Tirrito		\$325.00
		Total Out		\$2,650.00

Net From Event \$210.00 | put in General Fund

Additional Donations from Event

10-Jul-17	Raffle	\$140.00
	AI Curving for CW5 Remig	\$110.00
	AI Curving for CW5 Smith	\$55.00
	CW2 Madayag and Pizarro Donation	\$10.00
	Total Donations	\$315.00 put in Scholarship Fund

Total Net From Event \$525.00



Code of the United States Army Warrant Officer

Army Warrant Officers shall conscientiously strive to:

*Willingly render loyal service to superiors, subordinates & peers within their spheres of influence.
Always set an example in conduct, appearance and performance that instills pride in associates.
Reliably discharge all duties confronting them regardless of whether they are expressed or implied.
Readily concede personal interests and welfare to that of their organizations and subordinates.
Accept responsibility for their actions at every opportunity and acknowledge full accountability.
Never knowingly tolerate wrongdoing, whether by commission or omission, design or neglect.
Teach others in a way that effectively expands and perpetuates technical competence and skill.*

*Obtain breadth of perspective and depth of understanding beyond the limits of their responsibility.
Faithfully adhere to their oath of office, defending the nation's constitution in both word and deed.
Forcefully take initiative to stimulate constructive action in all areas inviting their attention.
Improve physical, mental and spiritual attributes to increase their professional service value.
Contribute past experience, service and knowledge in the interest of providing a better future.
Earn an ironclad and unshakable reputation of absolute and uncompromising integrity.
Reflect great credit upon themselves; their Corps and the Service of the United States of America.*

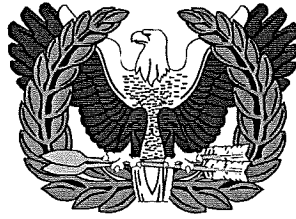
Be it known by all: that Amari Mayfield of Pemberton Township High School of New Jersey, Class of 2017 has been hereby recognized for academic achievement, leadership, patriotism, and an understanding of selfless service in keeping with military values. This was epitomized in Amari's 'Life of a Military Brat' essay: "... God put the right people in my life for a reason. After being able to adjust to living here in New Jersey I was able to develop more into the person I want to be in life. Soldiers aren't the only ones fighting to make the world a better place; the military families at home are fighting also."

Be it further known: this achievement is duly noted by the Fort Dix New Jersey Doughboy Chapter of the United States Army Warrant Officer Association, whose members confer a \$500 Ryan Dale Bogle Scholarship Award, and best wishes in all future endeavors . . .

Given under my hand this 5th day of August 2017.

THOMAS G. COMYACK, CW5 Retired
Chairman, Scholarship Committee

"Warrant Officers - Technically Expert and Ready to Lead"



Code of the United States Army Warrant Officer

Army Warrant Officers shall conscientiously strive to:

*Willingly render loyal service to superiors, subordinates & peers within their spheres of influence.
Always set an example in conduct, appearance and performance that instills pride in associates.
Reliably discharge all duties confronting them regardless of whether they are expressed or implied.
Readily concede personal interests and welfare to that of their organizations and subordinates.
Accept responsibility for their actions at every opportunity and acknowledge full accountability.
Never knowingly tolerate wrongdoing, whether by commission or omission, design or neglect.
Teach others in a way that effectively expands and perpetuates technical competence and skill.*

*Obtain breadth of perspective and depth of understanding beyond the limits of their responsibility.
Faithfully adhere to their oath of office, defending the nation's constitution in both word and deed.
Forcefully take initiative to stimulate constructive action in all areas inviting their attention.
Improve physical, mental and spiritual attributes to increase their professional service value.
Contribute past experience, service and knowledge in the interest of providing a better future.
Earn an ironclad and unshakable reputation of absolute and uncompromising integrity.
Reflect great credit upon themselves; their Corps and the Service of the United States of America.*

*Be it known by all: that **Gabriel Garrett** of Pemberton Township High School of New Jersey, Class of 2017 has been hereby recognized for academic achievement, leadership, patriotism, and an understanding of selfless service in keeping with military values. This was epitomized in Gabriel's 'Military Child' essay: "to have both of my parents in the military is a sense of pride and for that I am proud of what they do on a constant basis to keep this country free."*

Be it further known: this achievement is duly noted by the Fort Dix New Jersey Doughboy Chapter of the United States Army Warrant Officer Association, whose members confer a \$500 Ryan Dale Bogle Scholarship Award, and best wishes in all future endeavors . . .

Given under my hand this 5th day of August 2017.

THOMAS G. COMYACK, CW5 Retired
Chairman, Scholarship Committee

"Warrant Officers - Technically Expert and Ready to Lead"