

USAWOA Fort Dix NJ Doughboy Chapter # 0606
Installation Meeting Minutes Agenda
(Type of Meeting)

1. **Location:** Bordentown Armory, 1048 U.S. Route 206 South, Bordentown, NJ 08505
Date: 13 January 2018 **Day:** Saturday
Time: 1200 **Start** 1335 **to Stop** 1508
The Meeting was **Called to Order** at 1335 hours, by CW4 Keith Prather.

2. The **Pledge of Allegiance** was led by CW4 Thomas Comyack.
An **Invocation** was given by Mrs. Debbie Gouty.
A **quorum** was declared by the Secretary with 4 Officers, 14 Members, and 9 Proxies.

Introduction of guests and welcome to members present: **(Sign-in sheet)**

Mr. Gregory Gouty and spouse Debbie Gouty

CW5 (Ret) Jack Lynch	CW5 Michele Thomas NJARNG	CW2 Nicholas Ochipinti
CW5 (Ret) Albert Curving	CW4 Keith Prather	CW2 Yetzbel Sierra
CW5 (Ret) Tom Comyack	CW4 Jennifer Rice	CW2 Carlos Ramirez
CW4 (Ret) Paul Sleeper	CW3 Misty Whetung	CW2 Monette Madayag
CW4 (Ret) Harry McCurdy	LTC McKinley Williams	WO1 Heather Simmons
CW2 (Ret) Benjamin Gottfried	CW5 Daniel Sysol 99 TH RSC CCWO	Kaitlynn O'Halloran (guest)
CW2 (Ret) Joe Sobczak		

3. **Secretary's Report:** Minutes of the 9 December 2017 Meeting were e-distributed on 19 December 2017, and hard copies were available at the meeting. Members were asked if any additions, deletions, or changes were needed. Reading of the Minutes was waived by the members, and a motion to accept was made by Mr. Ben Gottfried & second by Mr. Jack Lynch. The motion was voted and approved by the members, will be provided to required recipients, and placed in the Chapter's electronic and archive files.

Discussion X, in favor all, opposed _____, abstain _____, carried unanimous.

4. **Treasurer's Financial Report(s):** Dated 31 December 2017 (Attached) were presented by the Treasurer and reviewed for the period(s) 1 October 2017-31 December 2017. The Chapter Account balance(s) is/are \$ 1,536.94 as of 31 December 2017. A motion to accept, subject to audit, was made by CW4 Keith Prather & 2nd by Mr. Albert Curving. The Report was voted and approved by the members, subject to audit. The Report(s) will be distributed (e-mailed) to all required recipients and placed in the Chapter electronic and archive files. Discussion: Mr. Tom Comyack recommended to the Treasurer that 2 chapter members (herself and one other) should count collection from collection cans together for

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7. Committee Reports:

a. Standing Committees:

1. **Membership Committee:** CW2 Lynette Cavanaugh: Requested the current Doughboy Chapter Membership roster to assist in recruitment efforts. *(Report sent to her on 18 Jan 18)*. Ben Gottfried agreed to assist the membership committee to re-engage retiree's to become a part of the association and chapter. Mr. Gouty also mentioned the Presidents reports and USAWOA Portal Reports of lost members (up to 5 years) /members at large as a focus for recruitment efforts.

2. **Legislative Affairs Committee:** N/A

3. **Entertainment Committee:** Monette Madayag: N/A

4. **Ways and Means Committee:** WO1 Heather Simmons: Ms. Simmons introduced 2 candle fundraisers to raise money for the chapter. The chapter can earn 10% with one fundraiser and 4% with the other. Ms. Simmons distributed the candle order forms to chapter members to sell. Mr. Ben Gottfried mention a fundraising idea to coordinate a bus trip to Atlantic City and described details of the fundraiser. Mr. Ben Gottfried also mentioned hosting a Gold Tournament to raise funds for the Association. (CW3 Whetung emailed POCs for Golf Tournament on 18 Jan 18). Ms. Simmons began a Superbowl Fundraiser on 13 January 2018 to raised money for the chapter. She is currently collecting for the fundraiser.

5. **Community Activities Committee:** Monette Madayag: N/A

Ms. Monette Madayag coordinated an event partnering our chapter and the Travis Manion Foundation (out of Philadelphia) up on April 21st to build a garden for a local society in Mount Laurel, NJ. She will create the event and we will send out details to chapter members.

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6. **Scholarship Committee:** Tom Comyack: None.

b. Special Committees:

1. **Nominating Committee:** Mr. Albert Curving and Tom Comyack: None.

2. **Resolutions Committee:** WO1 Maria Luna: None.

3. **By-Laws Review Committee:** None.

4. **Awards Committee:** CW3 Misty Whetung: None.

5. **Care Package Committee:** N/A.

6. **Information/Publicity Committee (Newsletter):** N/A

7. **Time & Place Committee:** Next Meeting is TBD. Date will be distributed by email and facebook by the end of the month.

8. **Unfinished Business:** None.

9. **New Business:** Installment of 2018 EXCOM completed and new members were sworn in by Mr. Gregory Gouty on 13 January 2018. Pictures were sent to the usawoa email account on 18 Jan 18.

10. **Adjournment:** With our business concluded, a motion was made by Mr. Harry McCurdy, and second by Mr. Jack Lynch, and the meeting was adjourned at 1508 hours.

The next Meeting is scheduled for TBD @ _____ at _____.

A benediction was given by Mrs. Debbie Gouty.

Discussion X, in favor all, opposed _____, abstain _____, carried unanimous

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Meeting Sign-in Sheet for 13 Jan 2018

<u>Name & Rank</u>	<u>Phone</u>	<u>e-mail Address</u>
1. <u>Luisa Sanchez CW3</u>	_____	_____
2. <u>Harry McCordy</u>	_____	_____
3. <u>Ben Bittreel</u>	_____	_____
4. <u>Nicholas Dehipinti CW2</u>	_____	_____
5. <u>Debbie Gouty</u>	_____	_____
6. <u>Greg Gouty</u>	_____	_____
7. <u>Jack Lynch</u>	_____	_____
8. <u>Michele Thomas CW5</u>	_____	_____
9. <u>Albert Curving CW5</u>	_____	_____
10. <u>Lynette CAWNAUGH CW2</u>	_____	_____
11. <u>Misty Whetung CW3</u>	_____	_____
12. <u>Volkerber Serra CW2</u>	_____	_____
13. <u>Joe Sobczak CW2</u>	_____	_____
14. <u>Tom Comyack</u>	_____	_____
15. <u>Jennifer Rice</u>	_____	_____
16. <u>Keith R Prather</u>	_____	_____
17. <u>McKINLEY WILLIAMS LTC</u>	_____	_____
18. <u>Kaitlyn O'Halloran</u>	_____	_____
19. <u>PAUL SLEEPER</u>	_____	_____
20. <u>Heather Simmons WO1</u>	_____	_____
21. _____	_____	_____
22. _____	_____	_____
23. _____	_____	_____

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2017Q4 Activity Finance Report

Total Shares (All)

Opening Balance	\$1,476.94
Deposits	\$60.00
Expenditures	\$0.00
Closing Balance	\$1,536.94

Total Shares By Fund

General Fund (G)	\$129.26
Scholarship Fund (S)	\$1,310.99
Savings (SV)	\$96.69
Closing Balance	\$1,536.94

General Fund (G)

Opening Balance	\$119.26
Deposits	\$10.00
Expenditures	\$0.00
Closing Balance	\$129.26

Checking (G & S Funds)

Opening Balance	\$1,380.25
Deposits	\$60.00
Expenditures	\$0.00
Closing Balance	\$1,440.25

Scholarship Fund (S)

Opening Balance	\$1,260.99
Deposits	\$50.00
Expenditures	\$0.00
Closing Balance	\$1,310.99

Savings (SV Funds)

Opening Balance	\$96.69
Deposits	\$0.00
Expenditures	\$0.00
Closing Balance	\$96.69

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Deposits Fund	Trans Date	Name	Description	Deposit #	Amount	FC
Scholarship	8-Dec-17	Albert Curving	Cans (Misty W. - 10.95, Al Curving - 39.05)	48	\$50.00	S
General	21-Dec-17	Albert Curving		49	\$10.00	G
Total Deposits					\$60.00	

Expenditures Fund	Trans Date	Name	Description	Check #	Amount	FC
None					\$0.00	
Total Expenditures					\$0.00	